

30 January 2023

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## How to publish under the agreement

## It's as simple as this:



## How to publish under the agreement

- We identify that articles are eligible using the affiliation of the corresponding author
- To be eligible, the article should be accepted within the licence term
- During the peer-review process, or shortly after acceptance we will write to the corresponding author to let them know we will publish the article open access
- Articles are automatically opted in to open access. Although the author can still opt out, this is very rare.

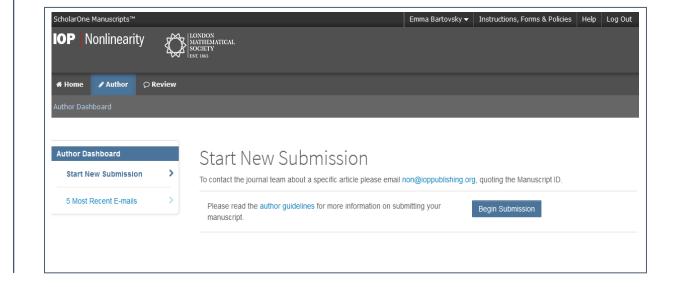


The corresponding author is the one that submits the manuscript, and is responsible for communicating with the journal during the submission, peer review and publication process.





When ready to start the submission, follow steps 1-4 on our submission system; **ScholarOne.** 



The submission process will vary on some of our society partner journals.





## Providing author information

## Step 4: Author Information

Please enter information for all' co-authors, ensuring names, emails and affiliations are accurate. Changes to author lists after submission are only made in exceptional circumstances and are subject to approval by editorial staff.

More advice and support on adding author information is available, including who should be listed as a co-author, how to check if your coauthor already has an account, and guidance for names with Chinese, Korean or Japanese characters.

Please do not share your login details with co-authors, who will receive their own login information if they do not already have accounts with the journal.

\*For papers with more than ten authors, please add information for the first ten authors

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### \* Selected Authors @

	ORDER	ACTIONS	AUTHOR	INSTITUTION
t Drag	1 ~	Select v	Dr Emma Jane Bartovsky (Corresponding Author) emma.bartovsky@ioppublishing.org	1. University of New South Wales, Marketing Sydney, NSW, AUS 2052

The corresponding (submitting) author will need to make sure their affiliation is clearly stated on the submission form (**use the autofill**) and on the article itself.

 $\bigcirc$ 

## Declaring funding

Step 6: Policies & Information



The journal to which you are submitting your manuscript employs a plagiarism detection system. By submitting your manuscript to this yournal you accept that your manuscript may be screened for plagiarism against previously published works.

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## **Open access choice**

Submission

Step 1: Article Information
 Step 2: File Upload

Step 4: Author Information

Step 7: Review & Submit

Step 3: Keywords

Step 5: Referees

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### **IOP** Publishing

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Re:Example Article

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#### **Common questions**

What is an open access agreement? What is my institution or funder's open access policy? What is a hybrid journal? Where can I learn more about copyright?

Please inform <u>openaccesscharging@ioppublishing.org</u> if you believe you have received this message in error.

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We'll email the corresponding author informing them of their inclusion in the agreement.

The subject line will be: 'Open access options for your article: article ID'

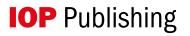
No opt-in action is needed.



## Signing copyright

The author will be asked to sign an open access copyright form and once the article is accepted it will be published open access under the terms of the institutional agreement.





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IOP Publishing | ChronosHub

• <u>https://iopp.chronoshub.io/?fq=</u>

- Is there an IOPP journal in materials science that would be covered by a transformative agreement?
- Is the journal I want to publish in compliant with my funders requirements?
- Is my institution funding APC's in this journal through a transformative agreement?



## Identification



- Identification is always based on corresponding (submitting) author
- We use historic submission data to inform the identification process
- Automatic authors do not need to do anything
- We proactively sweep for missed opportunities
- Articles can be made OA retrospectively, as and when they come up authors have to agree
- Wherever possible we make librarians aware of author opt-outs in real time

## Reporting

- Quarterly reporting to ANKOS
- Full list of included articles and key metadata
- Author, Title, Journal, DOI, Accept date, Funder (if provided) etc...

# **lopscience.org/transformative-agreements**

# Transformative agreements

Our agreements allow you to read and publish your work **open access** in the majority of IOP Publishing journals without paying article publication charges.

# **Journal Finder**

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#### Author guide

Your step-by-step guide to submitting your research for publication under a transformative agreement.



#### **Resources for transformative agreements**

Download your library toolkit to help you promote your transformative agreement to everyone who can benefit from it, and find information on training and events.

#### **Frequently asked questions**

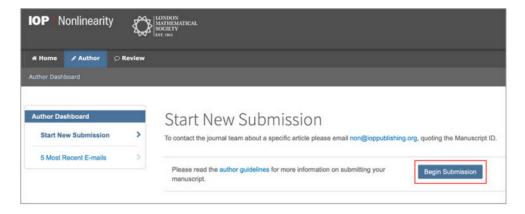
Find answers to some of the common questions about our transformative agreements from authors and librarians.

## Support and training

### A guide to submitting under a Transformative Agreement

To check if your institution is covered by a transformative agreement, go to '<u>Transformative and institutional open access agreements</u>' and select the agreement you think you may be covered by. Each agreement page lists all of the member institutions and eligible journals.

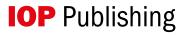
When you are ready to start your submission, follow **steps 1-4** on our submission system; ScholarOne. Note: a small number of eligible journals do not use the ScholarOne submission system.



At **step 4** you'll be asked to enter author information. As the corresponding (submitting) author you'll need to make sure your affiliation is clearly stated on the submission form. Use the **autofill** to provide your institution name.

The corresponding author is the author that submits the manuscript, and is responsible for communicating with the journal during the submission, peer review and publication process.

Sten 4. Author Information



## The library toolkit



#### TRANSFORMATIVE AGREEMENTS

#### **Open access** publishing available here

You can enjoy all the benefits of open access (OA) publishing thanks to a transformative agreement between your institution and IOP Publishing. When papers from corresponding authors are accepted for publication, all OA fees are covered by your institution, so you don't have to worry about the cost or burden of paying article publication charges.

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